

How to schedule virus scan in Endpoint Manager

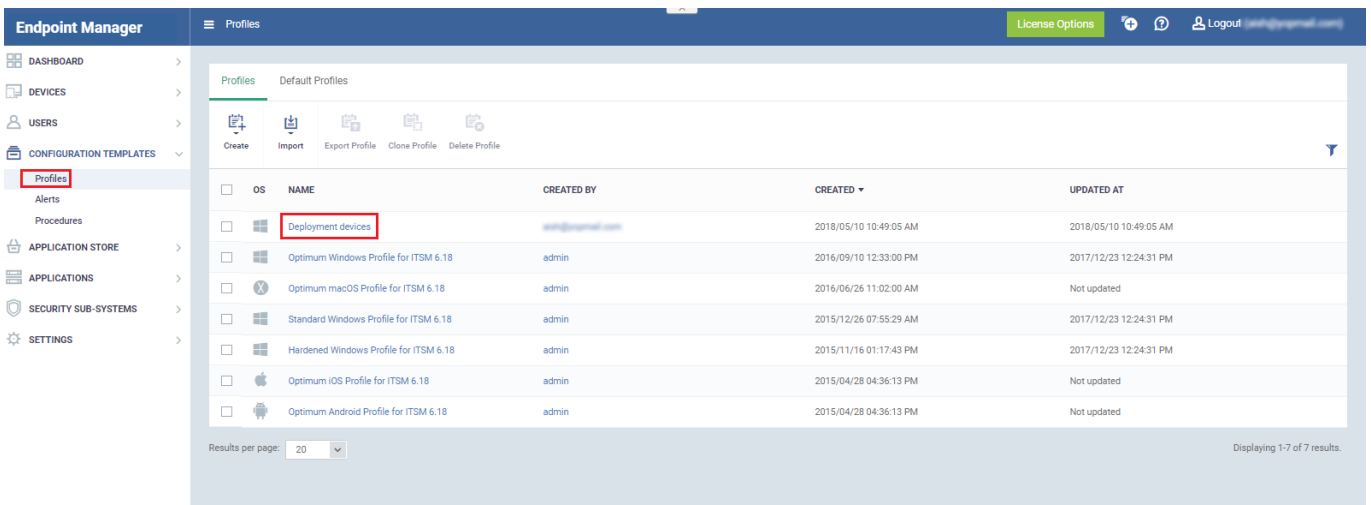
Introduction:

You can schedule a [virus scan](#) on your network in the 'Antivirus' section of a profile.

Step 1: In Endpoint Manager:

- Click 'Configuration Templates' → 'Profiles'
- Open the profile applied to your devices

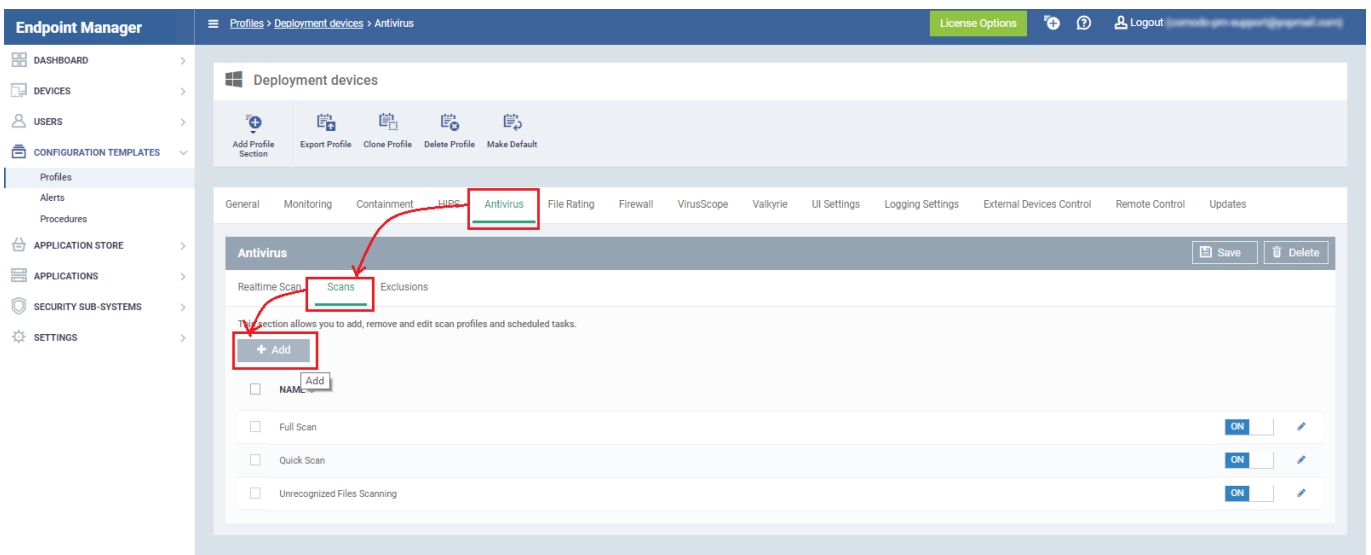
In the example below, 'Deployment Devices' is the profile on our devices:



Step 2: Add or open the antivirus section

- Open the 'Antivirus' tab of the profile
- Click 'Scans' > 'Add'
- This will open the 'Add Scan Profile' dialog

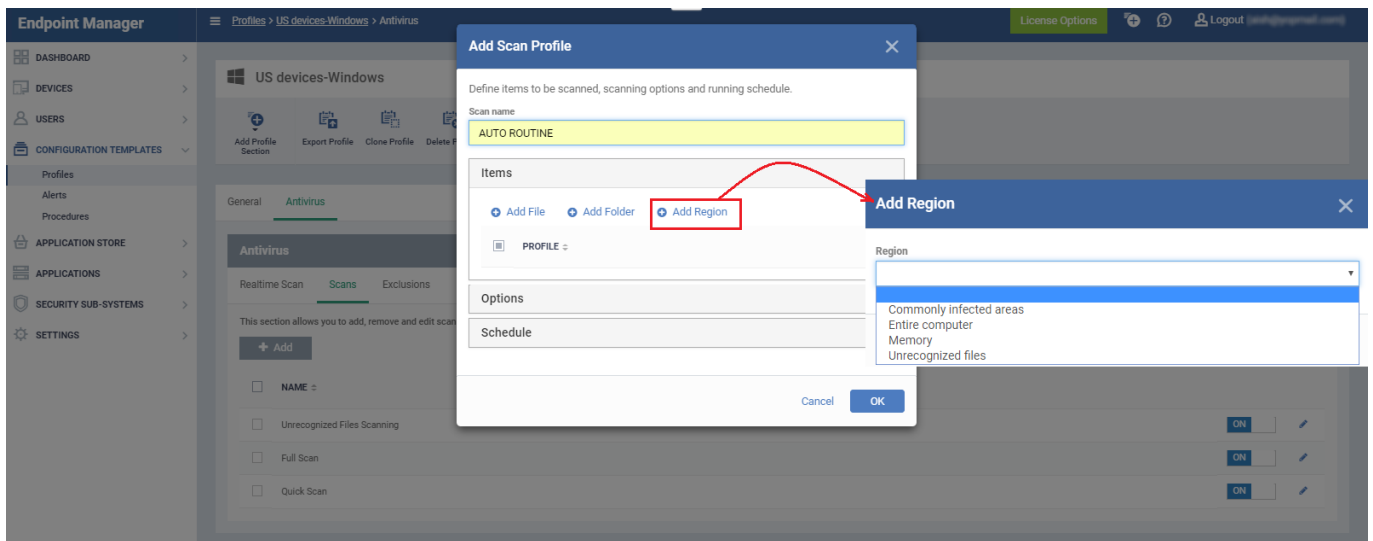
If you don't see the antivirus tab, add it by clicking the 'Add Profile Section' button then 'Antivirus'.



Step 3: Configure the scan

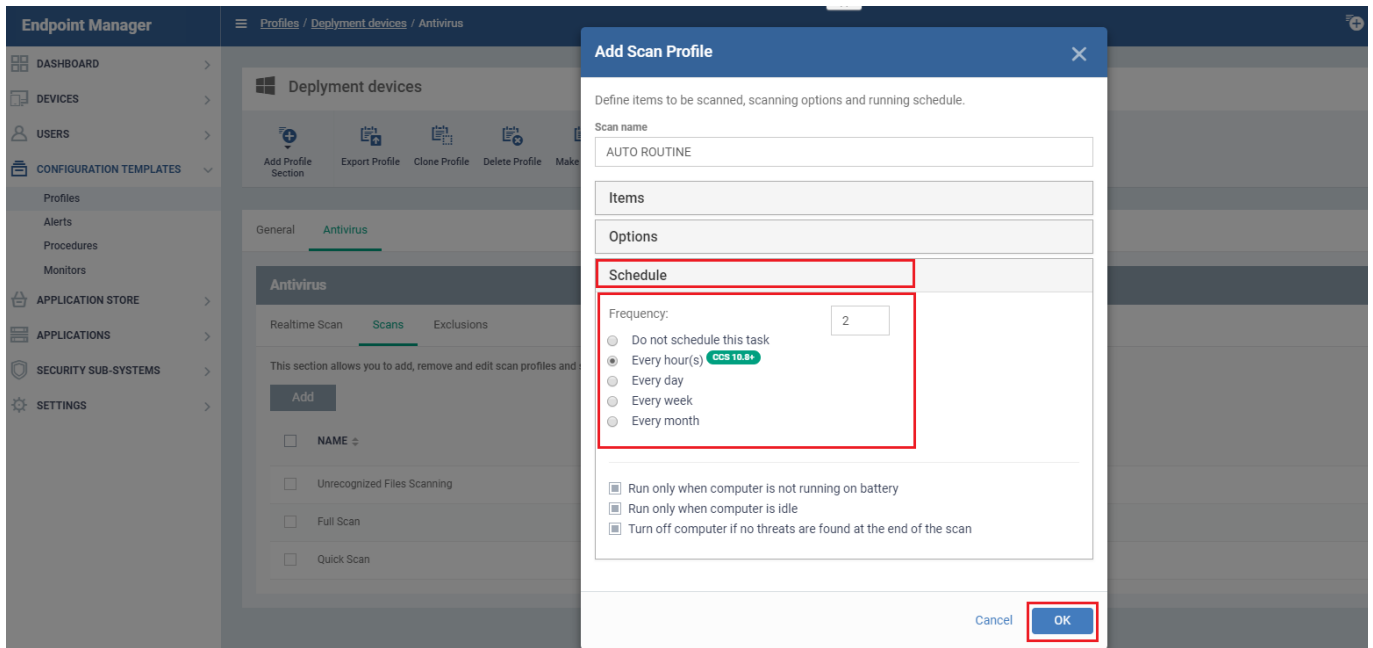
- Provide a name for the scan. Example below = 'Auto Routine'
- ITEMS – Choose which items you want to scan. You can choose from the following:
 - **File** – Scan specific files. You can add an entire extension by using the wildcard character (e.g. *.exe).
 - **Folder** – Scan a specific directory.
 - **Region** - Scan a predefined area. For example, 'Entire Computer', 'Commonly Infected Areas', 'Memory' and 'Unrecognized Files'.

You can add multiple items to a single scan. Repeat the process to add more items



Step 4: Schedule the scan

- Click the 'Schedule' row
- Specify the scan frequency and scan options:
 - Every hour(s) - Run the scan once every *n* hours. For example, once every 3 hours. Enter the number of hours between scans in the box provided.
 - Every Day - Runs the scan daily at the time you specify
 - Every Week - Runs the scan once per week on the day and time you specify on the right. You can select the days of the week by directly clicking on them.
 - Every Month - Runs the scan once a month on the day and time you specify on the right



Step 5: Save the profile

- Click the 'Save' button at top-right
- The scan will be automatically deployed to all endpoints covered by the profile. It will run at the times you specified in the schedule
- The scan will also be listed in 'Scans' tab of the profile's 'Antivirus' section
- You can return here at any time to edit, or enable/disable this scan

