

How to schedule virus scan in Endpoint Manager

Introduction:

You can schedule a [virus scan](#) on your network in the 'Antivirus' section of a profile.

Step 1: In Endpoint Manager:

- Click 'Configuration Templates' → 'Profiles'
- Open the profile applied to your devices

In the example below, 'Deployment Devices' is the profile on our devices:

OS	NAME	CREATED BY	CREATED	UPDATED AT
	Deployment devices	admin@yourmail.com	2018/05/10 10:49:05 AM	2018/05/10 10:49:05 AM
	Optimum Windows Profile for ITSM 6.18	admin	2016/09/10 12:33:00 PM	2017/12/23 12:24:31 PM
	Optimum macOS Profile for ITSM 6.18	admin	2016/06/26 11:02:00 AM	Not updated
	Standard Windows Profile for ITSM 6.18	admin	2015/12/26 07:55:29 AM	2017/12/23 12:24:31 PM
	Hardened Windows Profile for ITSM 6.18	admin	2015/11/16 01:17:43 PM	2017/12/23 12:24:31 PM
	Optimum iOS Profile for ITSM 6.18	admin	2015/04/28 04:36:13 PM	Not updated
	Optimum Android Profile for ITSM 6.18	admin	2015/04/28 04:36:13 PM	Not updated

Step 2: Add or open the antivirus section

- Open the 'Antivirus' tab of the profile
- Click 'Scans' > 'Add'
- This will open the 'Add Scan Profile' dialog

If you don't see the antivirus tab, add it by clicking the 'Add Profile Section' button then 'Antivirus'.

Deployment devices

Antivirus

Realtime Scan Scans Exclusions

Section allows you to add, remove and edit scan profiles and scheduled tasks.

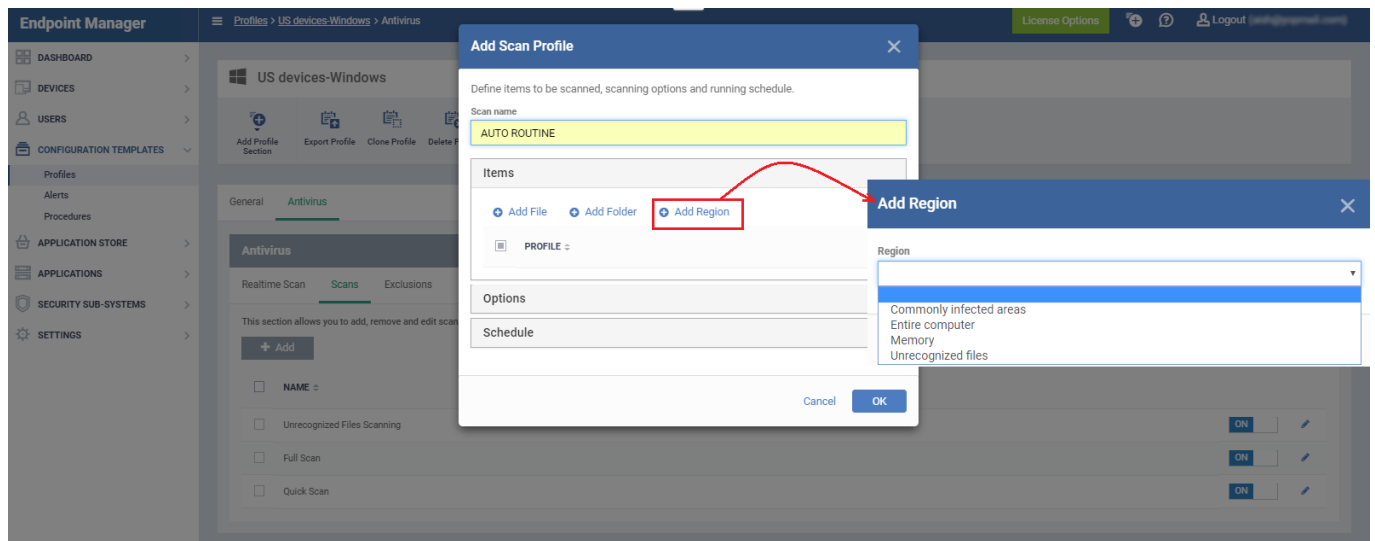
+ Add

NAME	ON	
Full Scan	ON	
Quick Scan	ON	
Unrecognized Files Scanning	ON	

Step 3: Configure the scan

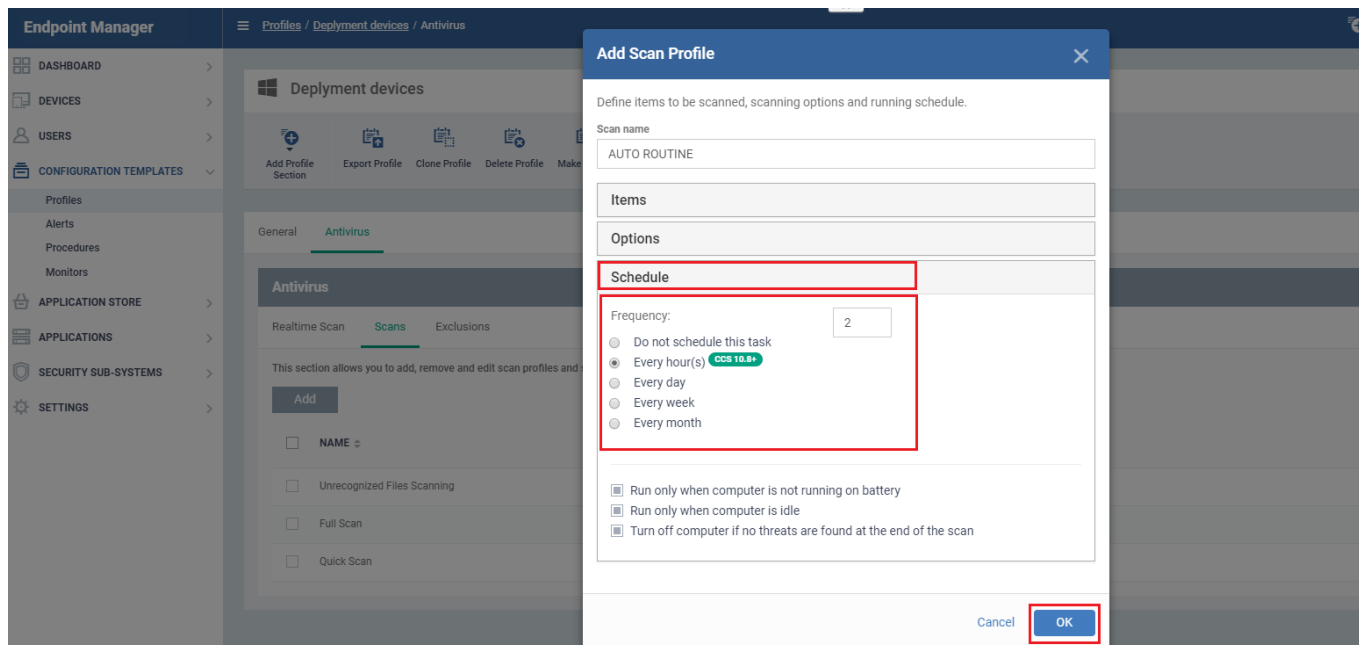
- Provide a name for the scan. Example below = 'Auto Routine'
- ITEMS – Choose which items you want to scan. You can choose from the following:
 - **File** – Scan specific files. You can add an entire extension by using the wildcard character (e.g. *.exe).
 - **Folder** – Scan a specific directory.
 - **Region** - Scan a predefined area. For example, 'Entire Computer', 'Commonly Infected Areas', 'Memory' and 'Unrecognized Files'.

You can add multiple items to a single scan. Repeat the process to add more items



Step 4: Schedule the scan

- Click the 'Schedule' row
- Specify the scan frequency and scan options:
 - Every hour(s) - Run the scan once every *n* hours. For example, once every 3 hours. Enter the number of hours between scans in the box provided.
 - Every Day - Runs the scan daily at the time you specify
 - Every Week - Runs the scan once per week on the day and time you specify on the right. You can select the days of the week by directly clicking on them.
 - Every Month - Runs the scan once a month on the day and time you specify on the right



Step 5: Save the profile

- Click the 'Save' button at top-right
- The scan will be automatically deployed to all endpoints covered by the profile. It will run at the times you specified in the schedule
- The scan will also be listed in 'Scans' tab of the profile's 'Antivirus' section
- You can return here at any time to edit, or enable/disable this scan

