

# How to use the quick actions menu in the Xcitium portal

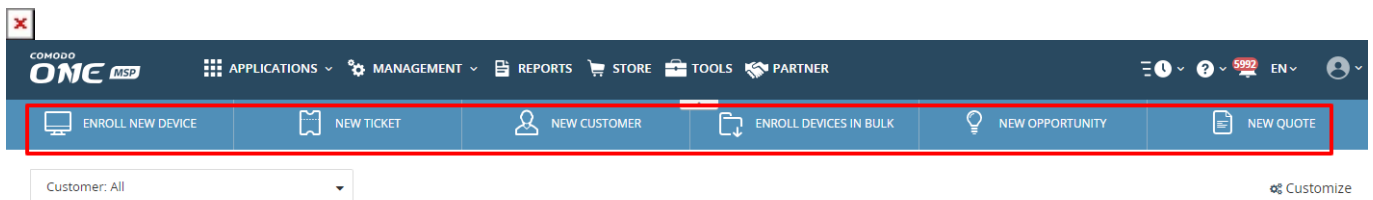
Login to Xcitium at <https://one.comodo.com/>

The quick actions bar contains shortcuts to important tasks in different Comodo One / Dragon modules. For example, it lets you create new tickets in Service Desk and new opportunities in CRM, and to enroll devices to Endpoint Manager.

- [The quick actions bar](#)
- [The quick actions menu](#)

## The quick actions bar

- Login to Xcitium



The quick actions bar has the following buttons:

**Enroll New Device** - Starts the wizard to add new devices to Endpoint Manager. See this wiki for help with this.

**New Ticket** - Create a support ticket in Service Desk on behalf of a user. See this wiki for more help.

**New Customer** - Add a client organization to your MSP company (applies only to MSPs). See [this page](#) for more help.

**Enroll Devices in bulk** - Add devices by downloading the client installation package and then installing it on target devices.

- See [this page](#) for help to manually download and install the packages on devices.
- See this wiki for help to enroll Windows devices direct from Active Directory

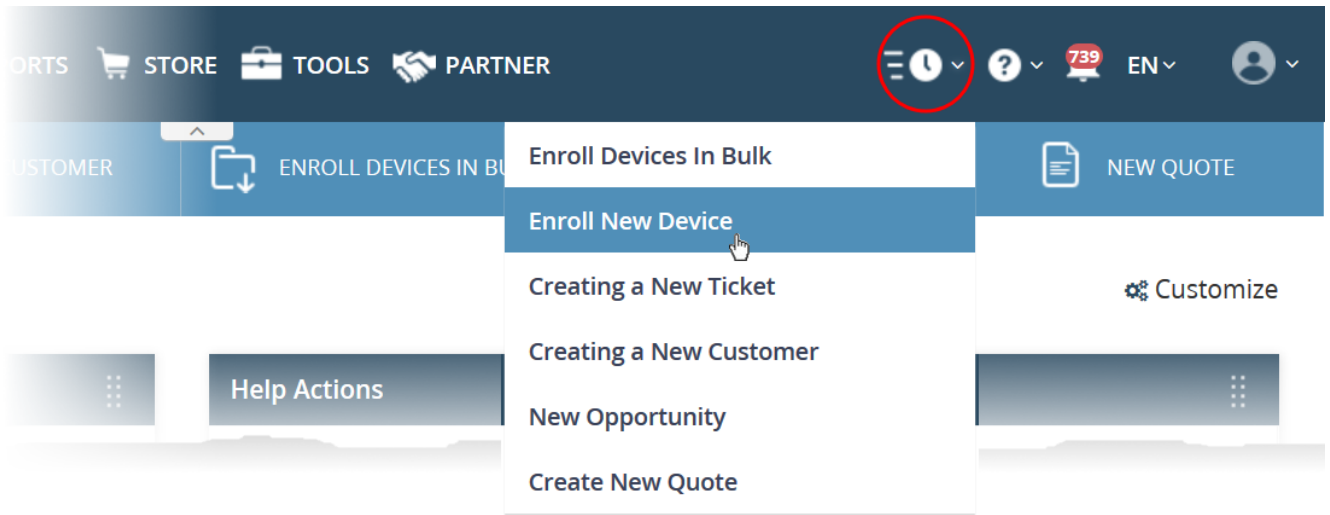
**New Opportunity** - Create a sales opportunity in the customer relationship management module (CRM). See this wiki for more help.

**New Quote** - Create a professional quote for your products and services that you can send to customers. See [this page](#) for more help.

## The quick actions menu

- Login to Xcitium
- Click the clock icon in the menu bar:





- The quick actions menu contains shortcuts similar to the quick actions bar.
- See [above](#) for descriptions of the shortcuts
- You can access the menu from any Comodo One / Dragon module unless the menu bar is collapsed.